



Butler County Parks &  
Recreation Department  
Alameda Septemberfest  
Sunday, September 27, 2020  
11:00AM-4:00PM



### **FOOD VENDOR APPLICATION**

Application & proof of insurance must be received by August 31, 2020 with payment in full.

Vendor location is assigned.

Vendor fees are non-refundable

Event takes place Rain or Shine.

Name of vendor \_\_\_\_\_

Contact person \_\_\_\_\_

Address \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ (Cell) \_\_\_\_\_

Number of spaces \_\_\_\_\_ Size of unit \_\_\_\_\_

E-Mail address \_\_\_\_\_

**Please list ALL items being sold.**

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#### **ELECTRICAL**

# OF AMPS \_\_\_\_\_ # OF OUTLETS \_\_\_\_\_

All units must have 12/3-3 prong extension cords, MAX 50 Feet

#### **FEES**

Spaces are 10'x10'. Price per space is \$55.00 and electric will be available for an additional \$15.00. Applications must be postmarked by August 31, 2020.

Number of spaces: \_\_\_\_\_ x \$55 each on or by 09/03/2020 = \$ \_\_\_\_\_

w/electricity: \_\_\_\_\_ x \$70 each on or by 09/03/2020 = \$ \_\_\_\_\_

**YOU MUST PROVIDE YOUR OWN EXTENSION CORD/S**

**Please send completed application along with a copy of VALID insurance certificate and FULL payment to:**

**County of Butler, 184 Alameda Park Road., Butler, PA 16001**

### **FOOD VENDOR INFORMATION & AGREEMENT**

**Please return application with payment and keep this page for your records. Fees are non-refundable and must be submitted with application.**

**23<sup>rd</sup> Annual Alameda Septemberfest**

**Sunday September 27, 2020**

**11AM-4 PM-rain or shine**

**Contact: Butler County Parks & Recreation Department, 184 Alameda Park Rd., Butler, PA 16001**

**Phone: 724-284-5383**

#### **SET-UP**

- **Saturday night:** Trailer set-up is permitted the evening before in Alameda Park, from 4:00pm-7:00pm.
- **Sunday morning:** Set-up begins at 8:00 AM. Please be prepared by 11:00 AM.
- You are responsible for providing your entire booth needs, i.e. tables, chairs, canopies, extension cords, etc.
- Food booths must remain set up and open for business the entire length of the festival.

#### **PROOF OF INSURANCE**

- A certificate of insurance is required naming Butler County Parks and Recreation Department, 184 Alameda Park Road, Butler, PA 16001 as an additional insured for the day of the event.
- **Set-up will not be permitted without a proper certificate of insurance.** If you are new to this business and have questions, please contact your insurance agent.

#### **ELECTRICITY**

- The electrical service has limitations—we must know in advance your electrical needs, if any. Please complete the application accurately.
- Food vendors are responsible for providing extension cords. See application for details.
- A maximum of 4 roasters can be plugged in at any one time.
- All booths are subject to a safety inspection.

#### **CRAFT/VENDOR CIRCLE**

- Because of pedestrians, there will be **absolutely no vehicles permitted in the Craft/Vendor Circle during the festival hours.** Please park your vehicle in the designated parking area.
- Keep all tables, boxes, etc within your booth space during the festival.

#### **OTHER**

- Public address systems or music is not permitted without prior approval.

**THANK YOU FOR YOUR PARTICIPATION IN THE BUTLER COUNTY PARKS & RECREATION DEPARTMENT'S  
(Alameda Park) Alameda Septemberfest**